

BASKET BINGO

ORGANIZING A BASKET BINGO DATE: Date must be secured well in advance. Baskets and other products must be ordered which usually takes 4-6 weeks to be delivered. Additional time should be allowed for items that may be backordered.

LOCATION: Church hall, VFW hall, fire hall, etc. It is easiest to reserve a facility that already has a Bingo machine. Otherwise, one can be rented for the evening.

BASKETS: 20 baskets/pottery pieces must be ordered for game prizes, plus 2-3 additional if "Specials" are being offered. Raffle prizes must be ordered. Two or three raffles are normally held, using "Hostess" baskets or feature products as the prize. Longaberger baskets are the most popular product and must be ordered from a host consultant which can be found on the Longaberger website. You may have someone in mind already for this or perhaps one of the team mothers or alumni is a consultant. This person could even attend and sell baskets after bingo and give back a percentage to the team. These events are very popular and some teams have done very well with this fundraiser.

SPECIAL RAFFLE PERMIT: The organization may need one to do this fundraiser. The cost of the baskets and other products ranges between \$1200 and \$2000, depending upon the baskets selected.

DOOR PRIZES: Purchase door prizes for intermission door prize drawings, as well as for tiebreakers. Often, organizations will use a set of tickets to their next planned bingo event for a tiebreaker, or free raffle tickets for the raffles at the end of the event.

FUNDING: Acquire funds for purchasing baskets. This money can be donated or you may have the baskets "sponsored". Sponsors and any other donors should be recognized during the event, as well in the Event Program. Requests for donations should be sent on the organization's letterhead and state the purpose of the fundraiser, the date of the event, and a contact person with phone number. Inform the donor that their organization's name will be announced the night of the event, as well as included in the event program. Maintain a list of items donated along with the donor so that a follow-up Thank You note can be sent upon receipt of the funds or after the event.

